



FIREARMS CARRIED BY LAW ENFORCEMENT OFFICIALS

Effective Date: June 4, 2004

Policy #: ADM-02

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- I. PURPOSE:** To maintain safety for patients, employees and law enforcement officials.
- II. POLICY:** All law enforcement officials will be asked to secure their firearms in their vehicle before entering any patient occupied building at Montana State Hospital.
- III. DEFINITIONS:** None
- IV. RESPONSIBILITIES:** The Directors of Nursing Services and Information Resources will ensure admission and operations staff follow this policy.
- V. PROCEDURE:**
 - A. Hospital operations/admission staff will inform law enforcement officials that the hospital requires firearms be secured in a vehicle before entry to any building at Montana State Hospital.
 - B. This policy applies to the main hospital, Spratt Building, Therapeutic Learning Center, the maintenance buildings, and other buildings that law enforcement officials may enter.
- VI. REFERENCES:** None
- VII. COLLABORATED WITH:** Safety Officer and the Director of Nursing Services.
- VIII. RESCISSIONS:** #ADM-02, *Firearms Carried by Law Enforcement Officials* dated May 15, 2001; #ADM-02, *Firearms Carried by Law Enforcement Officials* dated February 14, 2000; H.O.P.P. # 6-F.093092, *Firearms Carried by Law Enforcement Officials* dated September 30, 1992.
- IX. DISTRIBUTION:** All hospital policy manuals
- X. REVIEW AND REISSUE DATE:** June 2007
- XI. FOLLOW-UP RESPONSIBILITY:** Director of Information Resources
- XII. ATTACHMENTS:** None

_____/_____/_____
Ed Amberg Date
Hospital Administrator

_____/_____/_____
 Billie Holmlund Date
 Director of Information Resources